



Guidelines for Submissions to ISAAE Conference

ISAAE Proceedings will be published by Sidestone Press.

Your completed manuscript is due **March 31, 2017**. Manuscripts may be submitted in English and French.

The text of the paper or the poster should not exceed 5,000 words with no more than 5 illustrations.

Please submit your text as an electronic **Microsoft Word** file (.doc or .docx) and in **PDF** by email to **Salima Ikram** (salimaikram@gmail.com) and **Stéphanie Porcier** (sporcier@hotmail.com). Please do NOT include images in the word file. Send them separately (label them with your last name and the figure number. Thus: Capart 1.tif, Capart 2.tif). Tables should be sent in Excel, not in Word. If large image files are needed a free online file sharing service, WeTransfer, should be used.

Manuscripts will be **Peer-Reviewed**.

Content

The paper and poster should be structured as follows:

1. Article title
2. Author's names and affiliation
3. Abstract (max. 500 words)
4. Five keywords (English)
5. Text
6. List of cited references (see details below)
7. Figure captions

Fonts

Please ensure to use a Unicode font.

Text : **Times LTIFAO Std**

Transliteration : **Times LTIFAO Std**

Hieroglyph : JSesh (<http://www.jsesh.qenherkhopeshef.org/en/node/845>), able to be exported in the EMF format and large size.

Greek : IFAO-Grec Unicode, Sgreek or **SPlonic**

Copte : ιϕαο η βοπτε, Analecta or Koptos

JSesh and IFAO font are free and can be downloaded at :
<http://www.ifao.egnet/publications/outils/polices/>



Figures should be in TIF or similar format (PSD, EPS, AI, JPG) at a minimum resolution of 800 dpi for b/w (line) drawings in bitmap and 300 dpi for black and white photographs, and scaled suitably for publication. Figures may also be submitted as high quality drawings and photographs. Please indicate where you would like to have specific figures inserted into your text, and provide a separate captions file also in hard and electronic copy.

Citations should be in-text, and your bibliography should follow your essay. Please note that all abbreviated journals and series must be quoted in full in a list of abbreviations following your bibliography. Please follow the examples shown below, and if you have questions, do not hesitate to contact Ikram (salimaikram@gmail.com).

- Books:

Citation in body of article: (Petrie 1906) or (Petrie 1906: 73)

Bibliography at the end of the article:

Petrie, W.M.F. 1906. *Hyksos and Israelite Cities*. London: EEF.

- Books with two authors:

Citations within body of article: (Petrie and Quibell 1903) or (Petrie and Quibell: 27, pl. 8).

Bibliography at the end of the article:

Petrie, W.M.F. and J. E. Quibell. 1903. *Grand Malarkey in the Lowlands of Thrace*. London: EES.

- Books with multiple authors (3 or more):

Citations within body of article: (Dolinak et al. 2005) or (Dolinak et al. 2005: 167)

Bibliography at the end of the article:

Dolinak, D, Matshes E.W, and E. O. Lew. 2005. *Forensic Pathology - Principles and Practice*. Amsterdam: Elsevier.

- Contribution in book with editor(s):

Citation in body of article: (Luft 1998) or (Luft 1998: 3-9).

Bibliography at the end of the article:

Luft, U. 1998. *Toponyms at Lahun*, 1–41, in S. Quirke (ed.), *Lahun Studies*. Reigate: Truggles Press.



- Journal Articles:
Weinstein 1974

Bibliography at the end of the article:

Weinstein, J.M. 1974. 'A Statuette of Princess Sobeknofru at Gezer', *BASOR* 213: 49–57.

Contributions to edited books and articles with two authors should have both authors cited in-text. With three or more authors, “et al.” may be used, but all names should be listed in the bibliography following your article.

Abbreviation List:

For Egyptology, please use the list put together by B. Mathieu

OR

<http://www.egyptologyforum.org/EEFrefs.html>

OR

<http://ees.ac.uk/userfiles/file/JEA-abbrev2-1.pdf>

OR

<http://ancientegyptonline.org/Abbrev/>